

ANDHRA UNIVERSITY

PROGRAM PROJECT REPORT

Bachelor of Commerce (B.Com.)



School of Distance Education

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Bachelor of Commerce (B.Com.)

1. INFORMATION ON RELEVANCE OF PROGRAM :

Introduction:

Andhra University is offering B.Com program to develop a strong foundation for the students in the different areas of commerce. Also develop the students to work efficiently in different business environment

Objectives of the program:

- To build a strong attitude in the minds of students to work efficiently and effectively
- Have exposure of complex commerce problems and find their solution
- To make the students of B.Com to develop entrepreneurship skills

2. INSTRUCTIONAL DESIGN:

Eligibility & Admission Criteria:

10+2

Medium and Method of instruction:

The medium of instruction shall be both in English and Telugu. The method of instruction shall comprise print and face to face interaction.

Course Material: Comprehensive printed course material, specially designed for self-study, shall be provided to every learner, Softcopy of the Self Learning Material (SLM) in both English and Telugu medium will be supplied to all the learners after confirmation of admission In addition to the course material, the learners are required to read suggested textbooks and articles published in journals.

Academic Counseling: Face-to-face classes are conducted at designated centres in all programs to enable the learners to have interaction with resource persons for clarification of doubts.

Examinations:

Each paper carries 70 marks end theory examinations and 30 marks internal assessment in the form of assignments. Exams are conducted at different affiliated colleges of the University by

sending observers from University

Duration: The duration of each theory examination shall be three hours.

3. PROCEDURE OF EVALUATION

The theory papers of end examinations will be evaluated by different faculty members drawn from University and affiliated colleges.

Internal Evaluation:

Internal evaluation shall be made on the evaluation of the assignments submitted by the learners for 30 marks.

Reappearance:

A learner who has fails in any theory paper of any year shall have to reappear for the examination of that course in the following end examinations.

Betterment:

1. Learners who have passed in all the courses of a program and who have obtained a Pass or SecondClass are eligible for attempting for Betterment of Grades.
2. Learners who have already secured a First Class are not eligible for betterment of Grade.
3. Betterment of Grades is permitted only once and that too within two years of passing.
4. Learners can appear for betterment of all papers in a year.
5. New Marks list / Provisional Certificate shall be issued to candidates who have improved their Class aftersubmitting the old Marks List/Provisional Certificate only.

4. Eligibility for the Award of Bachelor of Commerce (B.Com.) Degree:

Duration of the program:

The course of study for B.Com Program through Distance Learning shall be extended over a period of three academic years. However, a learner may complete the program in not more than six years including the study period.

A learner shall be eligible for the award of B.Com, if he/she fulfils the following conditions.

- Registered and successfully completed all the courses.
- Successfully acquired the minimum required marks as specified in the curriculum.
- The learners should not have any dues to the University, and
- No disciplinary action is pending against the learner.

5. GENERAL INSTRUCTIONS:

The academic regulations should be read as a whole for purpose of any interpretation.

- In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice Chancellor is final.
- The University may change or amend the academic regulations, scheme of instructions and syllabus at any time and the changes and amendments made shall be applicable to all the learners with effect from a date notified by the University.

6. **FEE STRUCTURE:** Rs. 3,800/- tuition fee per year

7. COURSE STRUCTURE:

First Year

Paper 1: English Language

Paper 2: Telugu/Hindi/Sanskrit

Paper 3: Foundation course

Paper 4: Financial Accounting

Paper 5: Business Economics

Paper 6: Business Organization and Management

Paper 7: Fundamental of Information Technology

Paper 8: Computer Course

Second Year

Paper 1: English Language

Paper 2: Telugu/Hindi/Sanskrit

Paper 3: Environmental Studies

Paper 4: Financial Accounting - II

Paper 5: Business Statistics

Paper 6: Financial Services – Banking & Insurance

Paper 7: Taxation

Paper 8: Computer

Third Year

Paper 1: Foundation Course II

Paper 2: Corporate Accounting

Paper 3: Cost & Management Accounting

Paper 4: Business Law

Paper 5: Auditing

Paper 6: Accounting –I (Advanced corporate Accounting)

Paper 7: Accounting-II (Management Accounting)